



# 2010 HAMILTON'S BUTTAHATCHEE RIVER FALL FEST

## ARTS & CRAFTS SHOW APPLICATION

### Saturday, October 30, 2010

Please fill out this registration form completely, sign the last page of the application, attach registration fee, and mail to:

NORTHWEST ALABAMA ARTS COUNCIL, ATTN: BUTTAHATCHEE RIVER FALL FEST COMMITTEE, P. O. BOX 694, HAMILTON, AL 35570

PAYMENT MUST BE MADE TO THE [NORTHWEST ALABAMA ARTS COUNCIL](http://www.nwacouncil.org) BY CASHIER'S CHECK OR MONEY ORDER ONLY, OR VIA THE FESTIVAL'S WEBSITE USING PAYPAL® AT [www.hamiltonfallfest.org](http://www.hamiltonfallfest.org). **NO PERSONAL CHECKS WILL BE ACCEPTED!!!**

**APPLICATION DEADLINE: OCTOBER 15, 2010**

#### Arts & Crafts Section Registration Form

Applicant Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Alternate Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Description of Arts/Crafts: \_\_\_\_\_

Method of Payment:     Money Order     Cashier's Check  
                                   PayPal (via [www.hamiltonfallfest.org](http://www.hamiltonfallfest.org))

**Note: To qualify for an Arts & Crafts' section booth, some portion of items for sale MUST BE HANDMADE. Otherwise, please make application with the Hamilton Area Chamber of Commerce for a booth in the "General Vendors" section, General vendor applications may be made via the website listed above or can be obtained by calling the Hamilton Area Chamber of Commerce at (205) 921-7786.**

**Booth Information:**

10' x 10' Booth \$75.00 each Number of Booths Requested: \_\_\_\_\_

10' x 10' Booth with POWER \$85.00 each Number of Booths Requested: \_\_\_\_\_

*All booth spaces are 10' x 10' and all booths are located outdoors.*

**Note:** There are a limited number of booths with power available, and those will be assigned on a first-come, first-served basis, in the order of receipt of completed applications.

If you have special requirements or handicap needs or accessibility, please list it on this application for consideration, or contact the arts & crafts committee co-chairs, Ed and Marla Minter at (205) 921-3632.

**Once booth assignments are made by the arts council staff, all assignments are final.**

Special Notations/Accommodations (if applicable): \_\_\_\_\_

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***DISCLOSURES – PLEASE READ CLOSELY***

- All applications are subject to approval by the BUTTAHATCHEE RIVER FALL FEST screening and selection committee. **This is NOT a juried arts festival, but screening is in place in order to maintain quality of products and ensure community standards are met.**
- The Northwest Alabama Arts Council, the Hamilton Area Chamber of Commerce, and/or the Buttahatchee River Fall Fest reserve the right to refuse any application.
- You will be notified by telephone, postal mail, or e-mail no later than Monday, October 18, 2010, of your application's acceptance or rejection.
- NO refunds will be issued after Monday, October 18, 2010.
- NO PERSONAL CHECKS will be accepted. We only accept money order, cashier's check, or PayPal available through our official festival web site: [www.hamiltonfallfest.org](http://www.hamiltonfallfest.org)
- There will be a \$25.00 late registration fee after Friday, October 15, 2010. **Late and onsite registration will be permitted, depending upon availability of booth(s). However, all booth set-up times and requirements remain the same. (See Page 3.) No exceptions.**
- NO sale of animals allowed.
- NO weapons of ANY type permitted. (This includes toy guns.)
- NO items with obscenities or any items which are deemed inappropriate or do not meet community standards.
- The BUTTAHATCHEE RIVER FALL FESTIVAL will be held rain or shine.
- There will be NO demand refunds in the event of inclement weather.
- Please fill out the registration form COMPLETELY and LEGIBLY.

- Please SIGN the Page 3 of the registration form. (If not signed, if the registration fee is not included, or if the application is in any way incomplete, it will be returned, and you will NOT be a registered vendor until a corrected and completed application is received.)
- The BUTTAHATCHEE RIVER FALL FESTIVAL is held in downtown Hamilton, Alabama – in and around the Court Square of the Marion County Courthouse and throughout the downtown area.
- This is an OUTDOOR festival. It is the responsibility of each vendor to be prepared for inclement weather conditions.
- Set-up time begins on Friday, October 29th at 5:30 p.m. to 7:00 p.m., and resumes again on Saturday, October 30th at 6:30 a.m. to 8:00 a.m. For ease of traffic flow, we ask every vendor to unload their merchandise into their booth, move their vehicle and/or trailer, and then return and set up your booth.
- All vendor vehicles MUST be unloaded and vehicles moved from the arts and crafts section no later than 8:00 a.m. on Saturday, October 30th.
- Please report to the **NORTHWEST ALABAMA ARTS COUNCIL** booth located on the South corner of the Marion County Courthouse to check in upon arrival. Upon check-in, you will receive your booth assignment and a “**Certificate of Participation**.” This certificate MUST be displayed in your booth throughout the festival and be visible to festival or law enforcement officials.
- Booths are NOT to be taken down earlier than 4:00 pm Saturday, October 30th. Anyone who disobeys this rule will be barred from future festivals for noncompliance.
- If you have requested electricity for your booth(s), you will be responsible for providing your own extension cord(s). Please bring duct tape or other appropriate covering to secure the cords that you use in and around your booth(s).

“I have read this application entirely. I understand that Buttahatchee River Fall Fest, the Northwest Alabama Arts Council, Inc., the Hamilton Chamber of Commerce, or the City of Hamilton shall not be liable for any claim or loss or damage of any kind to my exhibit or myself, and I agree to release and hold them harmless for such liability. I understand that failure to follow any of the listed conditions and requirements for participation in the Festival will be grounds for removal from the Festival.”

ARTIST SIGNATURE: \_\_\_\_\_  
 DATE: \_\_\_\_\_

QUESTIONS? Please contact Buttahatchee River Fall Fest Arts & Crafts section chairpersons, Ed or Marla Minter at (205) 921-3632, or via e-mail at [staff@NorthwestAlabamaArts.org](mailto:staff@NorthwestAlabamaArts.org).

Additional information is available at [www.hamiltonfallfest.org](http://www.hamiltonfallfest.org), the official website of Hamilton’s Buttahatchee River Fall Fest.

**The 2010 Buttahatchee River Fall Fest has been selected as an official event by the Department of Tourism in celebration of its Year of Alabama Small Towns & Downtowns.**

The Northwest Alabama Arts Council and the Hamilton Area Chamber of Commerce sincerely appreciate your participation in Hamilton’s 2010 Buttahatchee River Fall Fest. All proceeds from the arts & crafts section of the BRFF will go to support local art education programs sponsored by the Northwest Alabama Arts Council, Inc. We are an official 501(c)3 nonprofit organization supporting the arts and art education in the Marion County, Alabama area.