

2011 Buttahatchee River Fall Fest

*Sponsored by the Hamilton Area Chamber of Commerce
Hamilton, Alabama*



We are proud to announce that the 2011 Buttahatchee River Fall Fest has been selected as an official Top 20 event of the Southeast Tourism Society!

Festival Rules & Regulations

- All applications are subject to approval by the BUTTAHATCHEE RIVER FALL FEST screening and selection committee.
- The Hamilton Area Chamber of Commerce and Buttahatchee River Fall Fest reserve the right to refuse any application.
- You will be notified by phone, postal mail or e-mail no later than Friday, October 21st, 2011 of your application's acceptance or rejection.
- NO refunds will be issued after Thursday, October 20th, 2011.
- NO PERSONAL CHECKS will be accepted. We only accept money orders, or cashier's checks. Applicants who desire to pay by debit or credit card may use PayPal available through our web site: www.hamiltonfallfest.org.
- There will be a \$25.00 late registration fee after Wednesday, October 19th, 2011. **Late and onsite registration will be permitted, depending upon availability of booth(s). However, all booth set-up times and requirements remain the same. No exceptions.**
- NO sale of animals allowed.
- NO weapons of ANY type permitted. (This includes toy guns)
- NO items with obscenities or any items which are deemed inappropriate or do not meet community standards.
- The BUTTAHATCHEE RIVER FALL FESTIVAL is held in Downtown Hamilton, Alabama – in and around the Court Square of the Marion County Courthouse and throughout the downtown area.

- This is an OUTDOOR festival. It is the responsibility of each vendor to be prepared for inclement weather conditions.
- There will be NO demand refunds in the event of inclement weather.
- The BUTTAHATCHEE RIVER FALL FESTIVAL will be held rain or shine.
- Set-up time begins on Friday, October 28th at 5:30 p.m. to 7:30 p.m. and resumes again on Saturday, October 29th at 6:30 a.m. to 8:00 a.m. For ease of traffic flow, we ask every vendor to unload their merchandise into their booth, move their vehicle and/or trailer outside of the barricaded festival boundaries, and then return and set up your booth.
- All vendor vehicles MUST be moved no later than 8:00 a.m. on Saturday, October 29th.
- Please report to the Hamilton Area Chamber of Commerce booth located on the corner across from the Marion County Courthouse to receive your booth assignment and a “*Certificate of Participation*”. This certificate MUST be displayed in your booth throughout the festival and be visible to festival or law enforcement officials.
- Booths are NOT to be taken down earlier than 4:00 p.m. Saturday, October 29th. Anyone who disobeys this rule will be barred from future festivals for noncompliance.
- There are a limited number of spaces available with electricity. These will be assigned on a first come, first served basis. If you have requested electricity for your booth/s, you will be responsible for providing your own extension cord. Please bring duct tape or other appropriate covering to secure the cords that you use in and around your booth(s).
- Please fill out the registration form COMPLETELY and LEGIBLY.
- Please SIGN Page 4 of the registration form. (If not signed, if the registration fee is not included, or if the application is in any way incomplete, it will be returned, and you will NOT be a registered vendor until a corrected and completed application is received.)



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Saturday, October 29th, 2011

Business Name: _____

Owner / Contact Name: _____

Mailing Address _____

City: _____ State: _____ Zip: _____

Business Phone: _____ Business Fax: _____

Alternate Phone: _____ E-Mail: _____

Description of Merchandise: _____

Booth Information:

Section Requested (Please check one) General Arts & Crafts Food
(To qualify for an Arts & Crafts' section booth, some portion of items for sale MUST BE HANDMADE.)

Please check one: Booth _____ *Trailer:* _____

If selling from a trailer, please provide the following:

Length: _____ *Width:* _____ *Opening: Left* _____ *Right* _____ *Rear* _____

General Vendors & Arts & Crafts:

10' x 10' Booth \$60.00 each Number of Booths Requested: _____

10' x 10' Booth with **POWER** \$85.00 each Number of Booths Requested: _____

All General and Arts & Crafts spaces are 10' x 10'. If you have special requirements, please note on this form or contact Mr. John Boyett, Buttahatchee River Fall Fest Coordinator at 205.952.9884, or email vendors@hamiltonfallfest.org.

Food Vendor Booth \$135.00 each Number of Booths Requested: _____

(Food vendor booths are 10' X 20', located in the food court. Power is included in fee.)

Non-Profit Organization Booth or Hamilton Area Chamber of Commerce Booth:

A non-profit organization or current Chamber member is entitled to one (1) 10' x 10' general vendor booth at no charge. If you require additional space, or if you have special requirements, please note on this form or contact Mr. John Boyett, Buttahatchee River Fall Fest Coordinator at 205.952.9884, or email vendors@hamiltonfallfest.org.

Number of Booths Requested: _____

(Documentation of your organization's Internal Revenue Service non-profit status should be attached to this application.)

Special Notations/Accommodations (if applicable): _____

Payment Method Enclosed: Money Order Cashier's Check (NO PERSONAL CHECKS)

Payable to HAMILTON AREA CHAMBER OF COMMERCE

Credit & Debit Card Payments available through PayPal on web site: www.hamiltonfallfest.org

**Or mail to
Buttahatchee River Fall Fest
c/o Hamilton Area Chamber of Commerce
PO Box 1168
Hamilton AL 35570**

LEGAL WAIVER

I have read this application and rules entirely. I understand that the Buttahatchee River Fall Fest, the Hamilton Area Chamber of Commerce, and the City of Hamilton shall not be liable for any claim or loss or damage of any kind to my exhibit or me, and I agree to release and hold them harmless for such liability. I understand that failure to follow any of the listed conditions and requirements for participation in the Buttahatchee River Fall Fest will be grounds for removal from the festival.

Vendor Signature: _____ Date: _____